



## **REGISTRATION AND LICENSING COMMITTEE**

**10.00 AM - MONDAY, 15 MAY 2023**

**MULTI LOCATION MICROSOFT TEAMS/COUNCIL CHAMBER**

### **Webcasting/Hybrid Meetings:**

**This meeting may be filmed for live or subsequent broadcast via the Council's Internet Site. By participating you are consenting to be filmed and the possible use of those images and sound recordings for webcasting and/or training purposes.**

1. Chairpersons Announcements
2. Declarations of Interest
3. Minutes of the Previous Meeting (*Pages 3 - 4*)

### **Report of the Head of Legal Services.**

4. Taxi and Private Hire (PHV) (Wales) Bill - White Paper Response (*Pages 5 - 36*)
5. Urgent Items  
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

**K.Jones**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Tuesday, 9 May 2023**

**Committee Membership:**

**Chairperson:** Councillor A.J.Richards

**Vice  
Chairperson:** Councillor J.Henton

**Members:** Councillors S.Paddison, D.Whitelock,  
W.Carpenter, M.Crowley, A.Dacey, H.Davies,  
D.Lewis, A.Lodwig, K.Morris, S.Renkes,  
S.Thomas, L.Williams and R.G.Jones

**c.c.** Superintendent of Police, Neath  
Chief Fire Officer, Neath

## EXECUTIVE DECISION RECORD

### REGISTRATION AND LICENSING COMMITTEE

6 MARCH 2023

#### **Cabinet Members:**

Councillors: A.J.Richards (Chair), J. Henton (Vice Chair, S.Paddison, D.Whitelock, M.Crowley, A.Dacey, H.Davies, K.Morris, S.Renkes, S.Thomas and L.Williams

#### **Officers in Attendance:**

N.Chapple, G.White and S.McCluskie

#### 1. **CHAIRPERSONS ANNOUNCEMENTS**

The Chair welcomed everyone to the meeting.

#### 2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

#### 3. **MINUTES OF THE PREVIOUS MEETING**

That the minutes of the previous meeting, held on 13<sup>th</sup> December 2022, be approved as an accurate account.

#### 4. **DECISION REPORT REVISED TAXI LICENSING POLICY - ELECTRIC VEHICLES**

Members were given an overview of the report.

#### **Decision:**

That having due regard to the integrated impact assessment, members approve an amendment to the taxi Licensing Policy as follows.

1. Appendix E Specification 8 - to read "non-wheelchair accessible vehicles shall only be considered for licensing as a replacement for an existing non-wheelchair accessible vehicle, with the exception of fully

electric vehicles i.e., vehicles that are powered solely by battery and do not also have an internal combustion engine.

2. Appendix E Specification 10 - to read "New vehicle licences will only be issued to wheelchair accessible vehicles and fully electric vehicles i.e., vehicles that are powered solely by battery and do not also have an internal combustion engine.

5. **URGENT ITEMS**

There was one urgent item.

6. **NEW HOME BOARDER LICENCE HAPPY TAILS**

Members were presented with the supplementary report as an urgent item.

**Decision:**

After considering the report, Members were in agreement to **APPROVE** the application, on the basis the applicant is fully compliant to the conditions set out in the current English Regulations, condition 16.3 which states 'If any person aged under 16 years resides at the home, there must be procedures in place to regulate the interactions between the dogs and that person'. The applicant must also implement a Risk Assessment in line with these conditions.

7. **ACCESS TO MEETINGS**

**Resolved:**

That pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12 and 15 of Part 4 of Schedule 12A of the above Act.

8. **HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER LICENSING - PRIVATE REPORT**

Members were given an update to the report by the Licensing Manager.

**Decision:**

That the report be noted for information.

**CHAIRMAN**

## NEATH PORT TALBOT COUNCIL

### Registration and Licensing Committee

15th May 2023

#### Report of the Head of Legal and Democratic Services – Craig Griffiths

##### Matter for Decision

##### Wards Affected

All Wards

##### Taxi and PHV (Wales) Bill - White Paper Response

##### Purpose of the Report

1. To consider a consultation response to the Welsh Government White Paper on the Taxi and PHV (Wales) Bill.

##### Executive Summary

2. This report seeks to approve a consultation response on behalf of the Council to the Welsh Government's White Paper on the Taxi and PHV (Wales) Bill.
3. The consultation response replicates the draft Wales Licensing Expert Panel's response, which has been developed as a response on behalf of Public Protection Wales.
4. Members are being asked to consider whether any changes should be made to the Neath Port Talbot Council response prior to submission to Welsh Government.

##### Background

5. On the 9th March 2023, Welsh Government ("WG") published the Taxi and Private Hire Vehicle (PHV) (Wales) Bill, White Paper Consultation. The consultation is open for submissions until 1st June 2023.
6. WG's vision is to create a licensing system that is fit for a modern Wales, promotes safety for passengers and drivers, contributes to a cleaner environment, improves the customer experience and is accessible by all - "safer, fairer, greener".

7. To do this WG propose to introduce national minimum standards for drivers, vehicles and operators; improve enforcement powers; improve information sharing between local authorities and set targets for moving towards zero emission vehicles.

### **Officer Report**

8. The Wales Licensing Expert Panel ("LEP") have developed a template response which can be used by local authorities in Wales. The LEP's response is currently in draft form however it is envisaged that it will form the basis of the response submitted by Public Protection Wales.
9. Whilst the LEP support WG's proposals in the main, it is felt that the proposals are not ambitious enough and will only tinker around the edges of archaic legislation. A foreword at the start of the consultation has therefore been included along with several additional proposals at question 22 - "Are there any other issues you would like to raise about taxi and PHV Licensing".
10. It is proposed that the Wales Licensing Expert Panel's response be adopted for use as Neath Port Talbot Council's response.
11. Officers of this Council hold the positions of Chair and Secretary of the Wales Licensing Expert panel and as such have been heavily involved in the development of the draft response. The views reflected in the response are therefore already the views of Council officers.

### **Financial Impacts**

12. No implications

### **Integrated Impact Assessment**

13. An Integrated Impact Assessment is not required for this report as it relates to a response to a consultation and not the implementation of any changes in policy.

### **Valleys Communities Assessment**

14. No implications

### **Workforce Impacts**

15. No implications

### **Legal Impacts**

16. No implications

### **Risk Management Impacts**

17. No implications

### **Consultation**

18. There is no requirement for external consultation.

### **Recommendation**

19. It is recommended that members approve the consultation response at Appendix 1 for submission to Welsh Government.

### **Reasons for Proposed Decision**

20. The consultation response reflects the views of Neath Port Talbot Council licensing officers and officers of the Wales Licensing Expert Panel

### **Implementation of Decision**

21. The decision is proposed for immediate implementation.

### **Appendices**

22. Appendix 1 - Neath Port Talbot White Paper Response

### **List of Background Papers**

23. Taxi and Private Hire Vehicles (PHV) (Wales) Bill - White Paper

<https://www.gov.wales/taxi-and-private-hire-vehicle-wales-bill-white-paper>

### **Officer Contact**

24. Neil Chapple  
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## **Welsh Government White Paper Taxi and Private Hire Vehicle (PHV) (Wales) Bill**

### **Consultation response**

Neath Port Talbot Council (“the Council”) are supportive of WG’s vision to ensure that Wales’ taxi and PHV services are safer, fairer and greener. The Council would strongly support reforming the current legislative framework around licensing the taxi and PHV sector which will introduce a level playing field across the sector by introducing consistent enforceable public safety standards.

The Council has however been consistent in the messaging that the proposed legislation is not ambitious enough and will only tinker around the edges with archaic legislation (Town Police Clauses Act 1847, Local Government Miscellaneous Provisions Act 1976), rather than introduce a new primary piece of legislation which is fit for the modern day. Whilst it is acknowledged that the proposals contained within the White Paper will move hackney carriage (“Taxi”) and private hire services in the right direction, many of the issues and confusion with the existing legislation, stems from having a two-tier licensing system of both taxis and private hire services.

The Council would advocate moving to an amalgamated regime for taxis and private hire services, with a second category to capture the other services such as novelty / executive hire. Moving to this simplified “one tier” system is not only easier for the public to understand but would also alleviate many of the problems around cross border operations, definitions of pre-booking and whether PHVs are plying for hire.

The Council note that the Regulatory Impact Assessment (“RIA”) states “...this indicates that the way taxis and PHV operate in large urban conurbations is so similar from the customers perspective, that a legal difference may or may not be needed”. To be clear, the Council would fully support this position and would suggest that the whole concept of a single tier approach be revisited.

## **Consultation Questions**

**Question 1: Are the proposed definitions of taxis, PHVs, there and then hire and pre-booking appropriate? Please provide comments, including anything you think is missing from the definitions.**

There has undoubtedly been a “blurring of the distinction” between taxis and PHVs.

This is mainly due to the fact most journeys undertaken by PHVs are identical to those that are undertaken by taxis. There has been a noticeable shift in the way that the public request a vehicle, preferring to use modern methods of communication such as booking via phone or an App. The traditional method of hailing in a taxi in the street or waiting at a taxi rank has been in decline for many years and it is likely that this trend will continue, particularly as populations become more tech savvy and the take up of App based bookings systems by taxi and PHV operators stretches beyond the urban areas.

The definitions in the consultation document of “there and then hire” and “pre-booking” are clear and enforceable. However, the fact that taxis and private hire vehicles are for the most part undertaking the same role, it seems illogical that a customer can access a taxi immediately but must pre-book the private hire vehicle; this creates an unnecessary barrier to travel. With a one tier system, the whole concept of having to pre-book a vehicle is not required.

The proposed definition for pre-booking essentially maintains the status quo. Currently customers can approach a PHV and generate a booking for “future” travel which takes place in only a couple of minutes (albeit with a few administrative steps added compared to a taxi). In situations where the driver of the vehicle is also the private hire operator, then the customer will be able to book the vehicle with the driver for what will be essentially immediate hire.

**Question 2: Do you agree with our proposal to introduce national minimum standards which will apply to all taxis and PHVs in Wales? Please provide comments.**

The Council agree with this proposal.

This is consistent with the previous consultation work undertaken between the Wales Licensing Expert Panel and Welsh Government lead on taxi reform in Wales. It is also consistent with recommendation 2 made by the “Ministerial Working Party into Hackney Carriage and Private Hire Licensing in England [2018]” and the Law Commission review “Reforming the Law of Taxi and Private Hire Services” [2012]”.

National standards would ensure that taxi services are delivered consistently across Wales to ensure public safety and would deal with any perceptions of any unnecessary inconsistency across local authorities.

**Question 3: Do you agree that local authorities should be mandated to offer separate taxi and PHV driver's licences as well as to offer the option of a dual licence? Please provide comments.**

The Council disagree with this proposal.

The Council feel there is limited benefit in mandating local authorities to offer separate licences. A taxi driver or a PHV driver will already have had to attain the necessary level of testing and training, so there would be no cost saving to the driver to then have a single taxi driver licence as opposed to the dual licence. Additionally, A PHV driver would only benefit from not having to undertake the knowledge test – a saving of only £20 - £30. The Council however feel that a PHV driver would benefit from undertaking the knowledge test and not be reliant on satellite navigation systems.

As many local authorities already only issue dual licences, the creation of additional single licence categories would cost local authorities more to administer, with additional costs associated with procuring colour coded id cards and alterations to existing computer databases.

The Council therefore consider that only dual licences should be offered. The RIA states "as if the picture was not already very complex, the issuing of dual licences by some authorities is effectively allowing some drivers to switch between the business model that fits best with their goals". There are clearly benefits here for the operators and drivers which is acknowledged in the RIA by WG. The operators can operate a mix fleet of taxis and PHV's with drivers being able to drive any vehicle with no enforcement implications for any party, including the local authority.

If WG proceed with the proposal to offer a single taxi driver licence, then it is important that legislation includes a provision for conditions to be attached to the licence. Under the existing legislation, local authorities cannot attach conditions to hackney carriage drivers, but issuing dual licences means that the private hire driver conditions apply to all drivers.

**Question 4: Do you agree with the national minimum standards proposed for a driver's licence? Please identify any standards you think should be removed, changed, or added.**

The Council agree with the national minimum standards being proposed for a driver's licence, although it should be noted that proposals to introduce driver checks more frequently than at renewal will inevitably require additional resources to administer, this of course translates into additional costs to the Local Authority and consequently to the driver. Additional comments on each of the minimum standards are outlined below:

An enhanced DBS check, including barred lists (check conducted every 6 months once licensed using the DBS update service)

The Council agree with this proposal. Frequent DBS checks are essential to ensure that licensed drivers remain fit and proper. The Council is therefore supportive of checks being undertaken every 6 months, despite the additional resources that will be required to undertake the task.

Consideration should be given to the sanctions available to Local authorities where the authority is unable to process a check on a driver. This could be for various reasons such as the driver not signing up to the update service or for not continuing the subscription once signed up. Local authorities should be empowered in these situations to suspend the driver's licence until such time as the check can be carried out. Section 61 LG(MP)Act 1976 currently permits suspension of driver licences, but it should be made clear that a suspension is permissible for these reasons.

An overseas criminal record check (where applicable)

The Council agree with this proposal.

Evidence of right to work in the UK

The Council agree with this proposal.

A group 2 medical check (required on first application and then at intervals dependent on age of driver)

The Council agree with this proposal and suggests that a medical is required on initial application and then subsequently upon each renewal (3 years) until the age of 65 at which point both medical and licence should be annual.

Additionally, The Council suggest that WG utilise the standards contained within the "Taxi and Private Hire Vehicles: Licensing Guidance" for medicals, but with an amendment to the person carrying out the assessment and level of history required.

Successful achievement of a regulated qualification (required every 6 years i.e. every other renewal), the syllabus for which will include: children and adult safeguarding awareness, Equality Act 2010 and disability awareness, mental health awareness, dementia awareness, Violence Against Women Domestic Abuse And Sexual Violence (VAWDASV) awareness, county lines awareness, trafficking awareness, customer service, taxi licensing legislation, conflict management, basic Welsh (how to greet passengers), data protection requirements, basic vehicle maintenance. Assessment will also cover basic literacy and numeracy skills.

The Council agree that a comprehensive training requirement which is consistently applied throughout Wales, will add professionalism to the industry and should be introduced for all new drivers.

The cost and time involved with any professional training needs to be relevant and appropriate. There needs to be wide availability of training providers to ensure that both urban and rural authorities are adequately catered for.

Existing drivers should be given a sufficient transitional period to obtain the qualification, but with the qualification requirement date aligned with the expiry of the licence to prevent the need for requiring a power to suspend a driver licence for non-compliance-

Ongoing refresher training can then be implemented at 6 yearly periods to coincide with the expiry of licences. Refresher training should be shorter in duration and delivered at a lower cost to the driver.

For a taxi driver/dual licence, the theory test will also include basic information on running a business e.g. registering with HMRC, keeping accounts etc. This will not apply to applicants for PHV driver's licences only as they are likely to be employees of a PHV operator.

The Council disagree with the statement that private hire drivers are likely to be employees of the operator, in our experience this is generally not the case. Private hire drivers are more often self-employed, particularly in urban areas. The Council suggest that basic information in running a business should be incorporated as a module into the main driver qualification.

All applicants for a taxi driver/dual licence will be required to undertake a local knowledge test of the area. This will not apply to applicants for PHV driver's licences only as we feel that the pre-booking element and widespread use of digital navigation systems allows for effective route planning.

The Council disagree with this proposal. Please see the response in Q3 above.

**Question 5: Do you agree with the national minimum standards proposed for a vehicle licence? Please identify any standards you think should be removed, changed or added.**

The Council agree that national minimum standards should apply to vehicle licences and make the following comments:

All proprietors to submit a basic criminal record check prior to their application (repeated each renewal) and where necessary an overseas criminal record check.

The Council agree with this proposal as this reflects existing practices, albeit where the operator is also a licensed driver, then the need for an additional basic DBS check is not required. Basic DBS checks should have been issued within the last 3 months.

All taxis to display a roof light displaying only the words 'Taxi' and/or 'Taksi'

The Council agree that roof lights should display the word 'Taxi' or 'Taksi', however several local authorities report that existing roof lights often have the local authority's name also displayed. The Council consider that to compel existing taxi operators to replace existing roof lights would be an unnecessary cost to the trade. The Council would therefore suggest that the word "only" be removed from this standard.

Roof lights not allowed on PHV

The Council agree with this proposal.

All PHVs to display 'pre-booking only' signage.

The Council agree with this proposal

Vehicles to be tested to an agreed testing specification.

The Council agree and would recommend that these are in accordance with the "Best Practice Guide for the Inspection of Hackney Carriage and Private Hire Vehicles".

The Council also would suggest that where Local authorities utilise external garages for their testing requirements, that the garages must be approved by the local authority.

Vehicle testing to be carried out at agreed intervals.

The Council agree and would recommend that this be every 6 months for all vehicles.

Vehicle age limits / emission requirements (with the possibility of exemptions for zero emission vehicles and/or wheelchair accessible vehicles)

The Council strongly disagree with mandatory age limits for vehicles.

The age and mileage of a vehicle are often not directly correlated to the safety and condition of a vehicle. The better approach is to allow vehicles to continue to be licensed on merit. The "Best Practice Guide for the Inspection of Hackney Carriage and Private Hire Vehicles" offers a robust standard of testing for vehicle safety, comfort and appearance and the Council feel that where a vehicle can attain this standard every 6 months, then it should continue to be licensed. It is inevitable that as vehicles age, it will become more difficult (and costly) to continue to meet this standard, at which point vehicles will naturally be replaced by newer models.

The Council would support further consultation on emission standards and the possible introduction of Euro emission ratings.

Taxi maximum rate of fares tariff to be displayed inside the vehicle with the licensing authority contact details.

The Council agree with this proposal.

All taxis to be fitted with a taximeter.

The Council agree but would suggest that only one fare can be displayed to the customer. Some Local authorities report that it's common practice for drivers to display the taximeter fare and the company's fare which may be different. This could cause confusion and potential conflict with the customer. Taximeter standards including the criteria for Pulse and GPS meters should be specified in the National Minimum Standards.

Vehicles driven by drivers that have medical exemption certificates issued under the Equality Act 2010 must display the exemption certificate, which will be available in English and Welsh as well as a tactile 'E'.

The Council agree and suggest that the tactile 'E' is issued to the driver to carry in the vehicle, which can then be given to visually impaired persons on request, rather than placed on the vehicle that could have multiple drivers.

A standard vehicle criteria to be set detailing requirements such as minimum leg room, head height, seating width, luggage capacity etc. This will ensure that there is a range of suitable vehicles and new vehicles coming onto the market that will not require additional approval, as long as they meet the criteria.

The Council agree, however would expect to be consulted on the detail of this criteria.

Methods of payment that should be available.

The Council agree and would suggest that credit/debit card payment, app-based payment (pre-paid) and cash should be available as payment options. The Council suggest that this standard goes further to mandate that all Taxis can accept a card payment.

Vehicles must carry a first aid kit

The Council agree with this proposal. There is already an obligation under the Health and Safety (first aid) Regulations 1981, for any person who is self-employed to have first aid equipment available to provide first aid to oneself. The first aid provision needs to be adequate and appropriate in the circumstances.

**Question 6: Do you agree with the national minimum standards proposed for an operator's licence? Please identify any standards you think should be removed, changed or added.**

The Council agree that national minimum standards should apply to operator's licences and make the following comments:

A basic DBS check (repeated each renewal).

The Council agree with this proposal. This reflects existing practices, albeit where the operator is also a licensed driver, then the need for an additional basic DBS check is not required. An operator's licence can last a maximum of 5 years, The Council feel that this period is too long between DBS checks and that an annual check is preferable.

An overseas criminal record check (where applicable).

The Council agree with this proposal as this reflects existing practices.

Successful achievement of a regulated qualification, similar to that for drivers (above) but also including basic information on running a business e.g. registering with HMRC, keeping accounts etc. This could also be extended to a requirement that at least one designated operational member of staff has achieved the qualification. Consideration could be given to sole operator-drivers undertaking less onerous training.

The Council agree with this proposal, however would suggest that there is only one qualification required. Different levels of qualification or training requirements for sole traders / partnerships, etc will introduce confusion and should be avoided.

Operators to ensure that all staff that have responsibility for taking bookings and dispatching vehicles have a basic criminal record check and must maintain records of such checks. Operators must have a policy in place for determining the suitability of their staff i.e., what criminal offences they would consider as 'relevant' and how they would assess applicants with criminal records.

The Council agree with the proposal that anyone taking bookings, dispatching vehicles or holding an individual's personal information should be vetted. The Council suggests that all such individuals should be subject to a fit and proper test via a basic DBS check.

The Council however question the effectiveness of an unregulated policy whereby the operator determines the suitability of their own staff. Even with Local Authority oversight of operator policies or barring criteria set out by WG, local authorities would not have access to individual basic disclosures and enforcement / monitoring of such a scheme would be close to impossible.

The Council feel that the only viable and meaningful option for vetting "dispatchers" would be to have a separate licensing scheme for such individuals.

Operators to maintain a register of complaints and should publish details on how customers can make a complaint on any website, booking app or in any booking office.

The Council agree with this proposal.



Operators must notify the licensing authority within 48 working hours of any dismissal of a driver in connection with unsatisfactory conduct with driving a taxi/PHV.

The Council agree with this proposal.

Operators to provide a documented policy to the satisfaction of the licensing authority on how they will have regard for passengers with additional needs such as disabled passengers and unaccompanied children. Operators should also nominate at least one suitably trained member of staff responsible for overseeing continued compliance with this policy.

The Council agree that operators should have to meet standards for dealing with passengers with additional needs, however, The Council feel that this should not be left to the operators to regulate. WG should be introducing such standards through best practice guidance, where operators must comply unless there is a good reason not to. Where an operator falls short of the standards and complaints are received by the local authority, the local authority will investigate and where appropriate take action against the operator's licence.

**Question 7: Beyond the national minimum standards do you think local authorities should have discretion to have additional local standards/requirements for drivers, vehicles and operators in their area? If yes, what do you think these should cover?**

The Council feel that as far as possible, standards should be consistent across the whole of Wales to ensure a level playing field within the sector. The Council therefore feel that Local authorities should not be permitted to set additional local conditions above the national minimum standard.

**Question 8: Do you agree with our proposals for local licensing administration? Please provide comments.**

The Council agree that the administrative, decision making and issuing licence functions for taxi and PHVs continue to be performed by local authorities and applicants will continue to apply to the local authority where they mainly intend to work.

However, the Council are unclear how the proposals would work in practice where an additional licence is required outside the issuing authority area.

The Council feel that there is insufficient detail contained in the proposal in respect of the intention of Welsh Government here.

The Council are unclear on whether the subsequent issuing authorities would merely issue a licence based upon the fact that the issuing authority had completed all

necessary checks to ensure the applicant was fit and proper or carry out checks on the same information supplied by the issuing authority.

Should the proposal mean that the subsequent issuing authority would merely issue a licence based upon the fact that the issuing authority had completed all checks, then the Council has several practical concerns. This requires further consultation and engagement on the detail to enable additional comments to be made.

The Council would not support any proposal that would overcomplicate the fee structure for additional licences and cause administrative issues and demands on the issuing local authority.

Under WG proposals for Local Licensing Administration, it is noted that taxis will remain able to accept there and then fares in the local authority area in which they are licensed and to undertake pre-booked work anywhere. PHVs will continue to undertake pre-booked work "across Wales". The Council question whether the restrictions imposed on PHV's are intended to only work across Wales? If this is the case, then there are obvious concerns in relation to those operators who currently legitimately operate across the border in England.

**Question 9: Do you agree with our proposal to enable local authority enforcement officers to propose a sanction against a taxi or PHV driver found to be in breach of a national minimum standard while operating in their administrative area but not licenced in their area? Please provide comments.**

To be clear, the Council answer this question on the basis that there is a breach of a vehicle national minimum standard, which has been committed by the driver of that vehicle.

The Council does not feel that this power is necessary. Local Authority enforcement officers already routinely refer concerns about vehicles to the home licensing authority for follow up action to be taken. This proposal is considered onerous and over complicates informal procedures that are already in place between Local Authorities.

**Question 10: Do you agree with our proposal to enable local authority enforcement officers to suspend a licence issued by another authority where there is an immediate risk to public safety? Please provide comments.**

To be clear the Council answer this question on the basis that there is an immediate risk to public safety due to the condition of a vehicle.

The Council understand this to mean – every local authority enforcement officer will be authorised to issue an immediate notice (S68 LG(MP)Act 1976) against vehicles.

The Council would fully support the proposal to enable local authority enforcement officers to suspend a licence issued by another authority where there is an immediate risk to public safety.

The Council would suggest that action taken should be notified to the home licensing authority within 7 days instead of 14 days.

Additionally, The Council would suggest having powers to lift the suspension notice by either the home local authority or the local authority that issued the notice. This would be beneficial in situations where a fault can be remedied relatively quickly, which would allow the suspension to be lifted that same evening by the issuing officer.

The Council however does not agree with the home local authority having the power to reverse the decision to suspend a vehicle nor the need for a confirmation process. This surely would give rise to the possibility of unnecessary challenges and court appeals leading to increased burdens and costs to local authorities.

**Question 11: Do you agree that fixed penalty notices (FPNs) should be introduced for certain taxi and PHV offences? Please provide comments.**

The Council consider that the types of infringements set out in the White Paper at Questions 11 (FPN's) and 12 (penalty points scheme) are of a similar level – minor when considering public safety. The more serious infringements such as refusing a passenger with an assistance dog, inappropriate behaviour etc. would rightfully be dealt with by way of a hearing or legal action. The introduction then of both a FPN scheme and penalty point scheme introduces 3 levels of enforcement action; this is an over complicated and unnecessary enforcement protocol.

The Council consider that it would be more appropriate to introduce either a penalty points scheme or a FPN scheme for the minor infringements and the option to go straight to a hearing or legal action for the more serious infringements.

The Council feel that the preferred choice would be to introduce a penalty points scheme. The Council have concerns about the cost of administering a FPN system to include taking payments, chasing payments, offering reduced payments and options for cases to be tried at court. This cannot be absorbed into the current resources of local authorities. Additionally, concerns are raised that income generated from FPN's would need to be considered alongside fee setting arrangements i.e. no profit can be made, this would potentially lead to a reduction in the fees that can be charged for licenses. It was also felt that enforcement officers would be much less likely to issue a fixed penalty notice for minor infringements than issue penalty points.

The Council preferred the penalty points scheme as it was felt less resources were needed to administer this process. Some local authorities already have similar schemes in place, so no additional resource is needed. This Council does not have such a scheme in place however it does have a system (albeit undocumented) for determining when a driver needs to go to a hearing; it will just be case of formalising the procedures.

The penalty points scheme is essentially an internal mechanism to determine when a driver is required to go to a hearing, it is therefore less open to challenge as any appeal would be against a decision taken at the hearing rather than points issued by an enforcement officer.

**Question 12: Do you agree that a national penalty points scheme should be introduced for certain taxi and PHV infringements? Please provide comments.**

This question has mostly been answered in Question 11 above.

The Council would add additional comments that any penalty points scheme introduced must be consistently applied across Wales. The infringements and the number of penalty points given should be clearly set out in a national policy and should be for criteria which is not subjective e.g., not having a driver badge or door stickers displayed will incur points, but a dirty vehicle would not.

The Council also suggest that this proposal be introduced for any infringements carried out by those licensed in 'other authorities', however the consideration of the issuing of penalty points should be referred to the home authority.

**Question 13: Do you think that there is a need to address the negative consequences of 'multi-apping'? If yes, which option, including any suggestions of your own, do you think would be most effective. Please provide comments.**

The Council agree that there is a need to address the negative consequences of 'multi-apping' based upon the limited affect this has in Wales which is restricted to a small number of authorities. This Council has not had any experience of this happening as licensed drivers tend to work wholly for one operator.

As a result, the Council 's view is that a driver should be restricted to work for one operator at a time and to display the name of that company to enhance public safety and traceability of the driver if required. It is felt that this will decrease the possibility of cancellations being made by drivers.

The Council would support the practices of some operators where customers cancel a booking that is already dispatched and on way to levy a maximum penalty charge to that customer. Similarly, the Council would support any action taken by the operator to disengage with the driver where the driver is found to be working for more than one operator.

**Question 14: Do you agree that option A is the best means to address concerns about cross-border hire between Wales and England? Please provide comments, including practical considerations and/or other options which you believe to be better.**

The Council disagree with Option A and in part of Option B and therefore suggest Option C as set out below.

The Council feel that Option A is unworkable in practice and more importantly unenforceable. Using terms like 'mainly' are not clearly defined or understood for example, if the Chester PHV (used in the consultation document example), works every weekend in Wales but works in Chester throughout the week, they will mostly be working in England.

Option A would not adequately prevent vehicles licensed in an English Authority working 'mainly' in Wales and what sanctions would be available to Welsh Authority enforcement staff to adequately prevent this from continuing. To obtain enough evidence to achieve a positive prosecution would be extremely unlikely. The Council feel that implementing Option A would potentially result in a significant increase in the number of English licensed vehicles operating in Wales.

Option B is the preferred option of the Council however it is considered too restrictive for those operators located on the England/Wales border.

Therefore, the Council would suggest utilising part of Option B with the following additions referred to as Option C, that:

1. Any taxi or PHV Journey that starts and ends in Wales, must:
  - a. be undertaken by a taxi where the vehicle and driver are licensed in Wales; or
  - b. be undertaken by a PHV where the vehicle, driver and operator are licensed in Wales.
2. Except where:
  - a. A taxi or PHV licensed in England undertakes a booking that is under a contract for the hire of the vehicle for a period of not less than 24 hours; or
  - b. A taxi or PHV licensed in England undertakes a booking where only one booking is conducted in any given 24-hour period; or
  - c. A local authority in Wales has deemed it in the public interest for a taxi or PHV licensed in England to operate wholly or partly in their district for the purposes of servicing a community due to a lack of alternative providers in the local area.

Option C outlined above would allow effective enforcement against cross border operations whilst ensuring that contract work on the England/Wales border is not affected, and that operators licensed in England can still undertake infrequent journey's wholly within Wales. The inclusion of a discretionary power for local authorities to permit specific taxi and PHV operators which are licensed in England to operate within Wales is designed to cater for border authorities where a village or town may rely on services from England.

The Council would suggest that once England have comparable standards to those in Wales, that this policy can be reviewed.

**Question 15:** Do you agree that use of the NR3 register in the driver licensing process should be mandatory in Wales? Please provide comments.

The Council agree with this proposal. All 22 Local Authorities in Wales are already signed up to use the NR3 database and the vast majority have uploaded historic data.

**Question 16: Do you think that Welsh Ministers should take action to accelerate the transition to ZEV taxis/PHVs? If yes, which of the following options would you prefer? Please provide comments.**

- a. set a deadline for all taxis and PHVs to be zero emission at the tailpipe
- b. set an age limit for vehicles which are not ZEV
- c. do something else

The Council believe that the question about when the transition to all ZEV taxis/PHV's is not one for licensing. In respect of vehicles, Licensing is primarily concerned with safety, comfort, and appearance. The Council recognises the environmental need to accelerate such transition away from harmful emissions and are willing to play out part in aiding that transition, but it is really a matter for Welsh Government to determine the appropriate timescales and mechanisms.

The Council are clear however, that any proposals made by Welsh Government must consider the financial implications to the taxi and PHV trades.

**Question 17: Do you agree with our proposals for Class B vehicles? Please provide comments.**

The Council agree with the proposals for Class B vehicles however the terminology referring to such vehicles be revisited. The Council would suggest calling them "specialist vehicles" rather than "Class B".

The Council would suggest the inclusion of Omnibuses in the list proposed.

**Question 18: Do you have any comments on the draft Regulatory Impact Assessment published alongside this paper?**

The Council have provided comments in respect of the regulatory impact assessment in an addendum to this response. In addition, the Council make the following comments:

There are inconsistencies in taxi and PHV licensing processes and standards between the 22 Local Authorities (LAs) in Wales.

Page 47 3.16 - The Welsh Government worked closely with a taxi working group using the best practice Welsh policies in existence to create a harmonisation document issued in March 202128. Welsh Government recommended all Welsh

Authorities adopt the template document for all 22 authorities to follow, alongside recommended application forms. Many of the local authorities have decided not to implement the policy voluntarily and currently retain localised policies. This supports the theory that national standards will not be achieved without legislative support.

Council officers have worked extensively with WG officers over many years to assist with the development of both this White Paper and the WG Harmonisation Document. The Council have made good progress in voluntarily adopting consistent standards and policies across Wales and have met agreed WG / WLGA timescales to implement specific areas of the harmonisation document. Further progress was only halted to enable LAs to consider the proposals in the White paper to ensure that any policies were in line with WG plans.

Changing policies within Local Authorities can be a long and complex process with the need for consultation and political input. It was therefore agreed that The Council would need to wait for the White Paper to be published before any further work on voluntarily pursuing consistent policies would be undertaken. The Council feel therefore that the statement “Many of the local authorities have decided not to implement the policy voluntarily and currently retain localised policies” is fundamentally incorrect.

Page 45 3.13.2 – “National standards and a requirement for all Authorities including Cardiff to offer Private Hire Drivers licences are likely to reduce these numbers”.

The Council agree that national standards would assist in reducing cross border operations, however cross border operations between Newport and Cardiff are primarily caused by the differences in qualification requirements, not only the knowledge test. The Council therefore feel that offering only PHV driver licences would have a limited effect.

**Question 19: Is there any data that you would be willing to provide to help in the development of this RIA?**

Please see attached addendum.

**Question 20: We would like to know your views on the effects that the proposals would have on the Welsh language, specifically on opportunities for people to use Welsh and on treating the Welsh language no less favourably than English.**

**What effects do you think there would be? How could positive effects be increased, or negative effects be mitigated?**

Welsh Government must have regard to the Welsh Language Standards as set out by the Welsh Language Commissioner. It is important that applicants can apply in their language of choice.

**Question 21: Please also explain how you believe the proposals could be formulated or changed so as to have positive effects or increased positive**

**effects on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language, and no adverse effects on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.**

The Council feel that positive effects could be increased by ensuring that signage, etc. is provided in bilingual format on all taxis and taxi ranks. The Council would also suggest offering Welsh speaking drivers the opportunity to display a 'Siaradwr Cymraeg' sticker on their vehicle and on their badge.

**Question 22: Are there any other issues you would like to raise about taxi and PHV licensing?**

### Use of Taxi Meters

The Council has been made aware of issues with excessive charges for out of area taxi journeys in the Cardiff area and therefore support the Wales Licensing Expert panels response to this question:

Use of the meters should be mandatory for taxis to use their meter to calculate the fare for all journeys in Wales, not just for journeys that start and end within the district. This is a particular issue of concern in Cardiff as it is geographically small but has a high number of visitors from neighbouring areas who require taxis to get home.

It is unfair that a passenger that lives within the district is subject to legally regulated fares, but a passenger wishing to go outside the district is subject to fares significantly higher as taxi drivers are not obliged to use the meter and can negotiate any fare for the journey.

For example, The Senedd in Cardiff Bay to Penarth is a journey of 3.5 miles, but as the journey crosses over from the Cardiff district into the Vale of Glamorgan district, drivers are not required to use the meter. There have been numerous examples of the public having to pay £40+ for this journey.

There is an inherent imbalance of power to this situation as the normal rules of supply and demand don't apply to a person wanting to get home with no other alternative. This imbalance of power is even more acute when demand is high, such as major event days in the Principality Stadium, or when trains are cancelled. This can leave people financially vulnerable, especially if they are intoxicated, as they have no alternative but to pay an exorbitant price to get home. Cardiff receives many complaints from customers being charged significant amounts to travel back to RCT, Merthyr etc. but there is nothing officers can do despite acknowledging the unfairness.

Passengers wishing to go out of district at the end of the night in Cardiff are required to haggle with drivers or try and find a taxi willing to offer them a lower fare. This causes confusion, frustration and can lead to long queues for taxis, as people must wait for those in front of them to negotiate with the driver.



Taxi marshals on the ranks put people into taxis in queue order – for those that live out of district, they are marshalled into a taxi and then the driver negotiates the fare with them. This is an imbalance of power as the passenger doesn't really have any choice once in the vehicle.

It also encourages drivers to 'cherry pick' out of district fares, resulting in shorter fares being refused in favour of the more lucrative out of town fares, especially during busy periods. This situation has resulted in many lone female students having to walk home back to inner areas such as Cathays.

In the white paper on page 8, it states:

“A passenger that is picking up a taxi by hailing it in the street or by going to a taxi rank **has no choice in terms of the specification of vehicle or price**. For this reason, the service provided to them needs to be of a consistent standard and they should expect consistency in terms of what they pay for the service which is what fares on a meter provide”.

It is an omission not to require taxis to use the meter for all journeys. This is a relatively simple change with no foreseen unintended consequences. It is acknowledged that a customer going to a taxi rank has no choice in terms of the price, so it is important that people aren't taken advantage of for living outside of the district - even if it is just Penarth.

Drivers would still be permitted to charge the customer a lower fare than the meter price, just as they can within the district. This would ensure fares for longer journeys could still be negotiated but would provide safeguards to the customer that the price will never be more than the meter.

Drivers would not be compelled to take bookings outside of the district, but if they did, meter rules apply. This would not have the unintended consequence of drivers being unwilling to take these fares as the meter rate is still significant and drivers prefer longer journeys regardless of whether the meter is used.

### Standardised fees

The Council feel that prescribed fees would provide greater consistency and fairness across Wales. Local Authorities are currently required to ensure that only the costs associated with providing the taxi licensing service are recovered; no profit can be made. A recent comparison of fees across the Local Authorities reveals that where Local Authorities set fees locally, there is a wide disparity between Local Authorities which creates a feeling of unfairness and confusion amongst the trade. This is not to say that Local authorities have set their fees incorrectly, on the contrary, properly calculated fees should always result in differences. Every Local Authority will have different costs included in the fees levied, which include, but are not limited to; officer salaries; internal recharges, procedures and procurement contracts. Standardised fees which are set by WG and reviewed annually are considered the only way to have consistency across Wales.

### Methodology for setting taxi meter fares.

The Council recognise that taxi meter fares will need to continue to be set locally. Journeys undertaken within the urban areas of Wales will differ greatly from those undertaken in the rural areas. For example, most journeys undertaken in Cardiff are likely to be of a shorter distance than journeys in Mid-Wales, however potentially of longer duration due to heavier volumes of traffic. The metered rate needs to account for these geographical variations to enable an appropriate fee level to be set.

The Council feel however, that greater consistency can be applied to the fare setting process and would suggest that WG introduce standardised methodology for Local authorities to use when calculating the fare levels.

### Mandatory CCTV

The Council believe that CCTV system in Taxis and PHV's are an excellent tool to protect both the public and the driver.

The mere presence of CCTV in a licensed vehicle would have an immediate deterrent against crime and disorder including CSE; Violence against Women; drugs; domestic violence etc.

The Council would be able to provide examples of where CCTV footage would have been invaluable evidence for corroborating or contradicting complaints received.

The Council recognise the potential financial implications to the trade of introducing mandatory CCTV systems for all taxis and PHV's but feel that the benefits of such an introduction are far too great for this not to be revisited and seriously considered by WG.

### Prescribed application forms

Officers of the Council have already worked extensively with WG Officers to introduce consistency in the forms used for applications and for medicals. Whilst Local authorities can continue to work closely on a voluntary basis to develop template application forms, it would be an easy task for WG to prescribe the application forms to ensure consistency across Wales.

### Restricted Drivers

In addition to the Council's submission in relation to Q3 regarding types of licences offered by local authorities. The Council would suggest that consideration be given to the introduction of a restricted dual licence for the purpose of home to school transport **only**. Restricted driver licences would benefit from lesser training requirement with only relevant modules included but would be conditioned so that the driver could only undertake home to school contract work. A number of local authorities in England and Swansea Council in Wales already offer this scheme and report positive effects in supporting home to school contracts.



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Table 6: Detailed potential costs break (see summary below for details)

| Item                                                                          | Frequency                                                                                 | Cost on initial application                                                                          | Cost on renewal/ (existing drivers)          | Incurred by                                                          | Notes                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| National training provider for literacy, numeracy, knowledge and safeguarding | Initial application only / potential safeguarding refresher every other renewal (6 years) | £40:00 /£60:00 (estimate excludes opportunity and time costs of attending training)                  | £30 (estimate) every other renewal (6 years) | Drivers<br><br>LA, who will recover cost from drivers.               | Existing training costs already exist (not new costs)<br><br>Additional admin costs for checking / chasing compliance with this training requirement.                                                                                                                                                                 |
| Enhanced DBS check with Barred List and Update Service                        | Initial application enhanced DBS required                                                 | £46:00 DBS + £13:00 update service fee = £59:00<br><br>(basic DBS £18)<br><br>£38 Enhanced DBS check | £13:00 a year update service                 | Drivers<br><br>(operators/ vehicle proprietors only if not a driver) | All Welsh LA currently require enhanced DBS checks on initial application, some have started moving towards 6 monthly DBS checks (not new costs)<br>potential cost saving £7 per driver for update service use<br><br>Actual £1 increase to use Update Service (in addition to the £38 initial cost of the first DBS) |

|                                                           |                                                                                             |                   |                                                           |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vehicle testing                                           | Proposal for annual testing                                                                 | £50:00 (estimate) | £50:00 (estimate)                                         | Vehicle proprietors                                       | <p>All LA currently have testing requirements for vehicles requiring an annual, six monthly or four monthly test.</p> <p>Annual testing throughout Wales will result in a cost saving for many vehicle proprietors/ businesses</p> <p><b>A taxi/PHV can travel significantly more miles than a standard passenger car, and it is common for vehicles to travel 40,000+ miles per year, driven by multiple drivers. Many vehicle components will wear significantly during this period (tyres, brakes, suspension components etc.) and we do not feel annual testing is sufficient.</b></p> |
| Improved information sharing (Database / register/ other) | Setup fee likely with WG. Potential renewal fees that could be paid by the LA and recovered | £0 see text below | £Unknown WG research on database and/or register required | LA who will seek to recover costs from drivers/ operators | <p>LA are currently required to maintain a register for some taxi licences and all use 8 different versions of database throughout Wales.</p> <p>Setup fees will be provided by WG. Renewal maintenance fees may be required from LA on a cost recovery basis from licence holders</p> <p><b>It is not clear whether this relates to a register, or a database that would include current suspension notices issued.</b></p>                                                                                                                                                               |

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| Item                                      | Frequency                                                                   | Cost on initial application                                                                                          | Cost on renewal/ (existing drivers) | Incurred by         | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                           | in the licensing fees                                                       |                                                                                                                      |                                     |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 130031<br>Vehicle Age/Emissions Standards | When a replacement is required/ desired by the vehicle proprietor / company | Variation in vehicle manufacturer costs. A second hand Euro 6 emission vehicle can be purchased for under £10,000:00 | £0                                  | Vehicle proprietors | <p>Many LA already have age limits for new vehicles and/or a maximum age limit for existing vehicles. There is only a potential cost for LA without any current age limits. Existing licence holders may be permitted to retain currently licensed vehicles only to be replaced with a newer vehicle when a replacement is required or have a phased approach to updating the current fleet</p> <p>“There is only a potential cost for LA without any current age limits” - not clear how there could be additional costs.</p> |

|                                                                                  |                                         |                                                                                                                                                                                                                                                                                                                                                        |       |                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Changes to Taxi roof light wording                                               | Once                                    | £30:00 / £40:00 (estimate)                                                                                                                                                                                                                                                                                                                             | £0:00 | Vehicle proprietors<br><br>LA, who will recover cost from drivers. | Most Taxis already have a rooflight with the wording "Taxi" and/ or "Taksi" therefore no costs to most vehicle proprietors.<br>Signage firms may be able to amend existing rooflights for a lower fee rather than purchase a new rooflight.<br><br>Unintended consequence – additional enforcement costs of checking compliance with new standard (checking and chasing non-compliant proprietors).                                                                                                                                                                              |
| <p>SSU<br/>NSA</p> Allowing multiple driver licence with more than one Authority | Initial Application with each Authority | Reduced costs when applying for the second licence. -£200:00 / -£300:00 (estimate)<br><br>We dispute the £200 - £300 saving for a 2 <sup>nd</sup> licence, as this cost appears to relate the training. Once the training is completed, there are no additional cost to the driver as the national qualification is transferrable between authorities. | £0    | Drivers<br><br>LA, who will recover cost from drivers.             | When applying for the second licence. The driver will not require a duplicate medical / DBS / All training requirements.<br>*Price per medical GP will vary<br><br>When applying for the second licence the driver will not be required to do the training, nor a new DBS (as they will be on the Update Service). However, the driver will still have to the knowledge test, the local authority will need to verify documentation with the home authority. And will need to process, determine, and issue the licence which is the cost to the LA and passed on to the driver. |



|                                            |                     |                                    |                                            |                                         |                                                                                                                                                                                                                                                                                        |
|--------------------------------------------|---------------------|------------------------------------|--------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            |                     |                                    |                                            |                                         | <p>This could also necessitate a committee hearing and cause issues by accepting old medicals</p> <p>The cost of the administration and enforcement of the licence would be comparable for both the home and second licensing authority and there is no cost saving to the driver.</p> |
| Requiring all Local Authorities to issue a | Initial Application | £20:00 / - £30:00                  | £0                                         | Drivers                                 | Allowing PHV drivers to apply for a PHV drivers licence only will reduce                                                                                                                                                                                                               |
| <b>Item</b>                                | <b>Frequency</b>    | <b>Cost on initial application</b> | <b>Cost on renewal/ (existing drivers)</b> | <b>Incurred by</b>                      | <b>Notes</b>                                                                                                                                                                                                                                                                           |
| PHV drivers licence only                   |                     | (estimate)                         |                                            | LA, who will recover cost from drivers. | <p>the need to have a local area knowledge test and should reduce training costs to the driver</p> <p>Unintended consequences to this proposal - additional enforcement costs as LA officers will be required to monitor compliance with PH only licences driving taxis.</p>           |

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|  |  |  |  |  | Potential setup administration costs to amend the issue of dual licence only – so PHV only drivers licence. |
|--|--|--|--|--|-------------------------------------------------------------------------------------------------------------|



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